

Ingham County 30th Judicial Circuit Court

P.O. Box 40771
Lansing, MI 48901-7971
Telephone: 517 • 483 • 6500

JANELLE A. LAWLESS
Chief Circuit Judge

SHAUNA DUNNINGS
Circuit Court Administrator



HARRY MOXLEY
Deputy Court Administrator/
Friend of the Court

RHONDA K. SWAYZE
Deputy Court Administrator /
General Trial Division

SCOTT LEROY
Deputy Court Administrator /
Juvenile Division

December 4, 2017

NOTICE OF CLOSING

The 30th Circuit Court will close the Offices of the Clerk of the Court at the Veterans Memorial Courthouse in Lansing and the County Courthouse in Mason on Thursday and Friday, December 14 and 15, 2017, so that employees can conduct a pending inventory.

While the 30th Circuit Court Clerk's Office will be closed, emergency matters will be handled by calling (517) 483-6508 or (517) 483-6504 from any location or 6508 or 6504 from the courtesy phone located in the Circuit Court Clerk's Office lobby of the Veterans Memorial Courthouse.

Pleadings and other filings that must be filed on December 14 and/or 15 can be placed in the drop box located in the lobby of the Circuit Court Clerk's Office at the Veterans Memorial Courthouse from 8:00 a.m. to 4:30 p.m. on the day the offices are closed. The Clerk of the Court will stamp all filings placed in the drop box with the date on which they were placed in the drop box.